Knaphill School High Street Knaphill, Woking Surrey GU21 2QH 01483 888899 office@knaphill.surrey.sch.uk



APPENDIX 4

Little Leopards Nursery Application Form

- Please note that completing this form does not guarantee a place.
- We will consider applications received by the deadline date in accordance with the nursery school's/unit's admissions policy.
- Please read the Nursery Admissions Policy before completing this form.
- Please fill in the form in block capitals then sign it.
- Please return the form to the school office as soon as possible.
- You will be notified by the school office if your child has been allocated a place.
- Please contact the school office if you have any questions concerning completion of the form.



Child's family n (please tick)	ame													Girl		E	Зоу			
First names										Da	ite of	Birth	ı							
Name by which the child is to				be c	alle	d														
Parent's/Guardian's name(s)															Mr/Mrs/Ms/Miss * please delete					
Child's Perman	ent Ad	Idros	۰ []		
			3																	
								F	Post	Code	÷									
Tel No: Home																				
Mobile																				
E-mail																				

Please tick if any of the below are relevant:	Please tick in this column					
Looked After and previously Looked After Children						
(If the child is already in public care of a local authority or has previously been in care, please state which Local Authority and provide evidence with your form):						
Is there a social or medical need for a place at the Nursery						
For example, does your child have any special educational needs, special social needs or a disability?						
Are they supported by Social Services, a speech Therapist, Educational Psychologist, Portage or child and Family Guidance?						
An application will not be considered under this criterion unless independent evidence is provided. As such, please provide further details together with any relevant medical documentation):						
Do you have siblings attending the Knaphill Federation of Schools (KFoS) or expect to have a sibling attending (KFoS) at the time of admission.						
Please provide name (s) and date(s) of birth of siblings and year groups (s) they are in when your child joins our nursery.						
1. Name Year Group						
2. Name Year Group						
3. Name Year Group						
4. Name Year Group						

Parent/Guardian Declaration and signature of Parent/Guardian

I wish to apply for a place at **Knaphill Federation of Schools Little Leopards Nursery.** I certify that I am the person with parental responsibility for the child named in Section 1 and that the information given is true to the best of my knowledge and belief.

I understand that if I give any false or deliberately misleading information on this form and/or supporting documents, or withhold any relevant information on this form and /or supporting documents, or withhold any relevant information on this form and/or

Signature of Parent/Guardian:	
Date:	

Parents'/Guardians' Details		
Title:	Mr/Mrs/Miss/Ms	Mr/Mrs/Miss/Ms
Last Name:		
First Name:		
Relationship to child:		
Address (If different from that of child given overleaf)		
Daytime telephone number:		
Mobile telephone number:		
E-mail address:		
Name and ages of all brothers and sisters (if any), including	Name:	DOB:
stepbrothers and sisters living in the same family unit.	1	
	2	
	3	
Is there any additional information you would like to share?		

The following are the options for nursery sessions for 15 Hours Funded Childcare and additional hours. Please indicate your preference by stating 1st, 2nd, 3rd or 4th choice.

If you are eligible for 30 Hours Extended Funded Childcare (totalling 30 hours per week) please choose Box 1 as 1st choice.

1 All five days (Monday – Friday) with 15 Hours Funded Childcare and an additional fee paying 6 sessions hours at £18 per session (subject to review) Totalling 30 hours per week

15 Hours Funded Childcare and 15 Hours Extended Funded Childcare Totalling 30 hours per week

If you are eligible for 30 Hours Extended Funded Childcare, please put your code

here

 2 and ½ days Monday, Tuesday all day (8.45 – 3.00pm) and Wednesday morning 9.00am – 12 noon. Totalling 15 hours

- 3 **2 and ½ days** Wednesday 11:45am 2:45pm *and* Thursday and Friday all day (9.00am 3.00pm) Totalling 15 hours
- 4 Additional hours (not full time) at £18.00 (subject to review) per session

Please specify which days are required.....

Reason for preference.....

All places will be allocated in accordance with our Nursery Admissions Policy. ** Please note that if you cease to be eligible for the 30 Hours Extended Funded Childcare you will either need to pay for sessions OR reduce to 15 Hours Funded Childcare. Therefore, please indicate your preferences above if your 30 Hour Funded Childcare entitlement stops.

All provision is **<u>TERM TIME ONLY</u>**

When a place is offered to the child for more than the 15 Hours Funded Childcare, a £50 non-refundable administration fee may need to be paid by parents/guardians on acceptance of the place.

Due to administration costs, half a term's notice in writing is required if parents/guardians wish to take their child out of Nursery. In the event that this notice is not given, parents/guardians will be required to pay 50% of the following term's fees or additional services.

Fee Reviews: Fees are reviewed annually and are subject to change.

I certify that the information I have given on this form is correct to the best of my knowledge.

I understand that any place offered may be withdrawn if I deliberately give false information.