Knaphill School High Street Knaphill, Woking Surrey GU21 2QH 01483 888899 office@knaphill.surrey.sch.uk



Knaphill Lower School Chobham Road Knaphill, Woking Surrey GU21 2SX 01483 473282 office@knaphill-lower.surrey.sch.uk

APPENDIX 4

Knaphill Lower School Nursery Application Form

- Please note that completing this form does not guarantee a place.
- We will consider applications received by the deadline date in accordance with the nursery school's/unit's admissions policy.
- Please read the Nursery Admissions Policy before completing this form.
- Please fill in the form in block capitals then sign it.
- Please return the form to the school office as soon as possible.
- You will be notified by the school office if your child has been allocated a place.
- Please contact the school office if you have any questions concerning completion of the form.

	Child's family name please tick)																						
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Preference Details	Please
Please tick under which criterion you are applying for a Nursery place	tick in this column
Looked After and previously Looked After Children	
(If the child is already in public care of a local authority or has previously been in care, please state which Local Authority and provide evidence with your form):	
Where there is a social or medical need for a place at the Nursery	
For example, does your child have any special educational needs, special social needs or a disability?	
Are they supported by Social Services, a speech Therapist, Educational Psychologist, Portage or child and Family Guidance?	
An application will not be considered under this criterion unless independent evidence is provided. As such, please provide further details together with any relevant medical documentation):	
Where a child has a sibling attending the Knaphill Federation of Schools (KFoS) at the time of admission or is expected to have a sibling attending (KFoS).	
Please provide name (s) and date(s) of birth of siblings and year groups (s) expected to be in at September 2024/2025.	
1. NameYear Group	
2. Name	
3. NameYear Group	
4. Name	
Have they any significant disabilities? Yes \square No \square (if so please give details)	

(This is to give priority to older children who will be due to transfer to Reception in the next academic year and hence only have one year left to attend Nursery).									
Children who will be 3 years old between the 1 September 2024 and 31 August 2025									
(These children will be able to stay on they will not be due to start Reception			in 2025 – 2026 as						
Parent/Guardian Declaration and	Parent/Guardian Declaration and signature of Parent/Guardian								
Nursery Class, and I have indicate place. I certify that I am the person Section 1 and that the information go I understand that if I give any false and/or supporting documents, or wi	wish to apply for a place at Knaphill Federation of Schools Knaphill Lower School lursery Class , and I have indicated the criterion under which I am applying for that lace. I certify that I am the person with parental responsibility for the child named in Section 1 and that the information given is true to the best of my knowledge and belief. understand that if I give any false or deliberately misleading information on this form nd/or supporting documents, or withhold any relevant information on this form and/or upporting documents, or withhold any relevant information on this form and/or								
Signature of Parent/Guardian:	Signature of Parent/Guardian:								
Date:									
Parents'/Guardians' Details									
Title:	Mr/Mrs/M	iss/Ms	Mr/Mrs/Miss/Ms						
Last Name:									
First Name:									
Relationship to child:									
Address (If different from that of child given overleaf)									
Daytime telephone number:									
Mobile telephone number:									
E-mail address:									

Children who will turn 4 years old between 1 September 2024 to 31 August 2025

sisters brothe	e and ages of all brothers and is (if any), including step ers and sisters living in the family unit.	Name: 1	DOB:						
		2							
		3							
	re any additional information ould like to share?								
The following are the options for nursery sessions for 15 Hours Funded Childcare and additional									
		ice by stating 1 st , 2 nd , 3 rd or 4 th cho							
•	are eligible for 30 Hours Exter se Box 1 as 1 st choice.	nded Funded Childcare (totalling 3	30 hours per week) please						
1	All five days (Monday – Friday) with and an additional fee paying 6 ses Totalling 30 hours per week	sions hours at £18 per session (subject	to revie						
	OR 15 Hours Funded Childcare Totalling 30 hours per week	and 15 Hours Extended Funded	Childcare						
	If you are eligible for 30 Hours	s Extended Funded Childcare ple 	ase put your code						
2	2 and ½ days Monday, Tuesday all day (9.00 – 3.00pm) and Wednesday morning 9.00am – 12 noon. Totalling 15 hours								
3	2 and ½ days Wednesday 12 noor day (9.00am – 3.00pm) Totalling 1	n – 3.00pm <i>and</i> Thursday and Friday all 5 hours							
4	Additional hours (not full time session) at £18.00 (subject to review) per							
Please specify which days are required									
Reaso	on for preference								

All places will be allocated in accordance with our Nursery Admissions Policy. ** Please note that if you cease to be eligible for the 30 Hours Extended Funded Childcare you will either need to pay for sessions OR reduce to 15 Hours Funded Childcare. Therefore please indicate your preferences above if your 30 Hour Funded Childcare entitlement stops.

All provision is **TERM TIME ONLY**

When a place is offered to the child for more than the 15 Hours Funded Childcare, a £50 non-refundable administration fee may need to be paid by parents/guardians on acceptance of the place.

Due to administration costs, half a term's notice in writing is required if parents/guardians wish to take their child out of Nursery. In the event that this notice is not given, parents/guardians will be required to pay 50% of the following term's fees or additional services.

Fee Reviews: Fees are reviewed annually and are subject to change.

I certify that the information I have given on this form is correct to the best of my knowledge.

I understand that any place offered may be withdrawn if I deliberately give false information.