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Head of School Miss J Concannon

Federation Headteacher Mrs S Mackintosh
<http://www.knaphillfederationofschools.org.uk/>

Wednesday 28th June 2017

Dear Parents and Carers,

The school has taken the opportunity to join the Operation Encompass scheme which will run jointly between local schools, Surrey Police and Surrey County Council.

Operation Encompass has been designed to provide early reporting on any domestic incidents that occur outside of school and might have an impact on a child in school.

Operation Encompass will ensure that a member of the school teaching staff, named a 'Key Adult' or "Deputy Key Adult", is informed the next morning that there has been a domestic incident or if a child has been reported as missing. These school colleagues will be those who already have safeguarding responsibilities and are fully aware of the sensitive and confidential issues regarding such information.

Through sharing this information with the Key Adult or Deputy Key Adult, the school can ensure that the child is supported in the most appropriate way during the school day.

We are keen to offer the best support possible for our pupils and we believe this is going to be extremely beneficial for all those involved.

For more information see www.operationencompass.org

Yours sincerely,

A handwritten signature in black ink that reads "J. Concannon". The signature is written in a cursive, flowing style.

Miss J. Concannon
Head of School