



KNAPHILL FEDERATION OF SCHOOLS

Consent form for processing governors' personal data

Date: May 2018

Dear [governor name],

At Knaphill Federation of Schools (Knaphill School and Knaphill Lower School) we would like to seek your consent for some of the ways we use your information.

- We would like to take and use your photo. This will be used on the school website and for promotional uses as appropriate, for example, on a display in the reception which helps us to give members of the school community more of a sense of who our governors are;
- To keep you informed with what is going on in school, we would like to send you our newsletter, and emails about school events.

We would like your consent in order to do this, and use the information in the ways described above. If you are not happy for us to do this, please contact DataEnquiry@kfos.co.uk and we will accommodate your preferences.

Please tick the relevant box(es) below, sign and return this form to school or email DataEnquiry@kfos.co.uk

Use of personal data	Tick (✓)
I give consent for the school to use my photo in displays in school.	<input type="checkbox"/>
I give consent for the school to use my photo on the school website.	<input type="checkbox"/>
I give consent for the school to use my photo in the school newsletter.	<input type="checkbox"/>
I give consent for the school to email me about events in school and the school newsletter.	<input type="checkbox"/>
I give consent for the school to contact me on behalf of the PTA about their activities/campaigns and charitable causes	<input type="checkbox"/>
I give consent for the school to process data in conjunction with the Privacy Notice for Knaphill Federation of Schools Governing Board.	<input type="checkbox"/>
I DO NOT give consent for the school to use my personal data for any of the above purposes.	<input type="checkbox"/>

If you change your mind at any time, you can let us know by emailing DataEnquiry@kfos.co.uk

If you have any other questions, please get in touch.

Why are we asking for your consent again?

You may be aware that there are new data protection rules, which came into force from 25 May. To ensure we are meeting the new requirements, we need to re-seek your consent for some of the ways we use information about you.

We would appreciate you taking the time to give consent again, as we really value being able to use the information in the ways listed above.

Governor's signature: _____ Date: _____